

**Agenda Item No:** 11  
**Report To:** COUNCIL  
**Date:** 21<sup>ST</sup> FEBRUARY 2013  
**Report Title:** Programme of Meetings 2013/2014 and 2014/15  
**Report Author:** Senior Member Services & Scrutiny Support Officer



<b>Summary:</b>	To agree the programme of meetings for 2013/14 and 2014/15
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**Key Decision:** NO

**Affected Wards:** N/A

**Recommendations :** **The Council is asked to agree the programme of meetings for 2013/14 and 2014/15.**

**Policy Overview:** The programmes reflect the monthly (rather than four weekly) Cabinet and Overview & Scrutiny cycle as agreed by the Executive at its meeting on the 7<sup>th</sup> January 2010 (Minute No 379/1/10 refers). This generally provides for a Cabinet meeting on the second Thursday of every month and a Planning Committee meeting every 4 weeks. Overview and Scrutiny meetings are programmed in line with the timetable for the call-in of items from the Cabinet and will generally fall on the fourth Tuesday of the month.

**Financial Implications:** N/A

**Other Material Implications:** N/A

**Exemption Clauses:** N/A

**Background Papers:** Nil

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**Report Title: Programme of Meetings 2013/14 and 2014/15**

**Purpose of the Report**

1. To confirm the programme of meetings for 2013/14 and to seek approval for the programme of meetings for 2014/15.

**Issue to be Decided**

2. The provisional programme of meetings for 2013/2014 was agreed by the Council in February 2012 (Minute 340/2/12 refers). However, there have been some minor amendments made to this programme to reflect changes to the Council's meeting arrangements and cycle. The Council is asked to agree this programme. A copy of the programme is attached as Appendix 1.
3. The provisional programme of meetings for 2014/2015 has been prepared on the same pattern of meetings as the previous year. A copy of the programme is attached as Appendix 2.

**Other Options Considered**

4. N/A

**Consultation**

5. The draft programmes have been circulated to Group Leaders, Management Team and the Member Services Team.

**Implications Assessment**

6. N/A

**Handling**

7. Once the programmes are approved, the meetings dates will be issued to Members. Group meeting dates will also be added once known.

**Conclusion**

8. The Council is asked to agree the programme of meetings for 2013/2014 and 2014/2015.

**Portfolio Holder's Views**

9. The Leader of the Council has been consulted on the programme and has raised no objections.

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## DATES OF MEETINGS MAY 2013 - MAY 2014

Meetings are usually held at the Civic Centre and start at 7.00pm unless otherwise stated

<b>MAY 2013</b>	F 12		W 25
W 1	M 15		Th 26 Audit
Th 2 <b>KCC Elections</b>	Tu 16		F 27
F 3	W 17 Planning Council		M 30
M 6 <b>BANK HOLIDAY</b>	Th 18		<b>OCTOBER 2013</b>
Tu 7 Selection & CR	F 19		Tu 1
W 8	M 22		W 2
Th 9 Cabinet	Tu 23 O&S		Th 3 JCC 2.30pm
F 10	W 24		F 4
M 13	Th 25		M 7
Tu 14	F 26		Tu 8
W 15 Planning Council	M 29		W 9
Th 16	T 30		Th 10 Cabinet
F 17	W 31		F 11
M 20	<b>AUGUST 2013</b>		M 14
Tu 21 O&S	Th 1 JCC 2.30pm		Tu 15
W 22	F 2		W 16 Planning Council
Th 23	M 5		Th 17
F 24	Tu 6		F 18
M 27 <b>BANK HOLIDAY</b>	W 7		M 21
Tu 28	Th 8 Cabinet		Tu 22 O&S
W 29	F 9		W 23
Th 30	M 12		Th 24
F 31	Tu 13		F 25
<b>JUNE 2013</b>	W 14 Planning		M 28
M 3	Th 15		Tu 29
Tu 4	F 16		W 30
W 5	M 19		Th 31
Th 6 JCC 2.30pm	Tu 20 O&S		<b>NOVEMBER 2013</b>
F 7	W 21		F 1
M 10	Th 22		M 4
Tu 11 Joint Transportation	F 23		Tu 5 Standards
W 12	M 26 <b>BANK HOLIDAY</b>		W 6
Th 13 Cabinet	Tu 27		Th 7 Cabinet
F 14	W 28		F 8
M 17	Th 29		M 11
Tu 18	F 30		Tu 12
W 19 Planning	<b>SEPTEMBER 2013</b>		W 13
Th 20	M 2		Th 14
F 21	Tu 3		F 15
M 24	W 4		M 18
T 25 O&S	Th 5		Tu 19
W 26	F 6		W 20 Planning
Th 27 Audit	M 9		Th 21
F 28	Tu 10 Joint Transportation		F 22
<b>JULY 2013</b>	W 11		M 25
M 1	Th 12 Cabinet		Tu 26 O&S
Tu 2 Standards	F 13		W 27
W 3	M 16		Th 28
Th 4	Tu 17		F 29
F 5	W 18 Planning		
M 8	Th 19		
Tu 9	F 20		
W 10	M 23		
Th 11 Cabinet	Tu 24 O&S		

**DECEMBER 2013**

M 2  
 Tu 3 Audit  
 W 4  
 Th 5 JCC 2.30pm, Cabinet  
 F 6  
  
 M 9  
 Tu 10 Joint Transportation  
 W 11  
 Th 12 Council  
 F 13

M 16  
 Tu 17 O&S  
 W 18 Planning  
 Th 19  
 F 20

M 23  
 Tu 24  
 W 25 **CHRISTMAS DAY**  
 Th 26 **BOXING DAY**  
 F 27

M 30  
 Tu 31

**JANUARY 2014**

W 1 **NEW YEAR'S DAY**  
 Th 2  
 F 3

M 6  
 Tu 7  
 W 8  
 Th 9 Cabinet  
 F 10

M 13  
 Tu 14  
 W 15 Planning  
 Th 16  
 F 17

M 20 Licensing & H&S 10am  
 Tu 21  
 W 22  
 Th 23  
 F 24

M 27  
 Tu 28 O&S  
 W 29  
 Th 30  
 F 31

**FEBRUARY 2014**

M 3  
 Tu 4  
 W 5  
 Th 6 JCC 2.30pm  
 F 7

M 10  
 Tu 11  
 W 12  
 Th 13 Cabinet  
 F 14

M 17  
 Tu 18  
 W 19 Planning  
 Th 20 Council (C Tax)  
 F 21

M 24  
 Tu 25 O&S  
 W 26  
 Th 27  
 F 28

**MARCH 2014**

M 3  
 Tu 4 Audit  
 W 5  
 Th 6  
 F 7

M 10  
 Tu 11 Joint Transportation  
 W 12  
 Th 13 Cabinet  
 F 14

M 17  
 Tu 18  
 W 19 Planning  
 Th 20  
 F 21

M 24  
 Tu 25 O&S  
 W 26  
 Th 27  
 F 28

M 31

**APRIL 2014**

Tu 1  
 W 2  
 Th 3 JCC 2.30pm  
 F 4

M 7  
 Tu 8  
 W 9  
 Th 10 Cabinet  
 F 11

M 14  
 Tu 15  
 W 16 Planning  
 Th 17  
 F 18 **GOOD FRIDAY**

**EASTER MONDAY**

M 21  
 Tu 22  
 W 23  
 Th 24 Council  
 F 25

M 28  
 T 29 O&S  
 W 30

**MAY 2014**

Th 1 **European Elections**  
 F 2

M 5 **BANK HOLIDAY**  
 Tu 6 Selection & CR  
 W 7  
 Th 8 Cabinet  
 F 9


M 12  
 Tu 13  
 W 14 Planning  
 Th 15 Council  
 F 16

M 19  
 Tu 20 O&S  
 W 21  
 Th 22  
 F 23

M 26 **BANK HOLIDAY**  
 Tu 27  
 W 28  
 Th 29  
 F 30

**KEY**

O&S - Overview and Scrutiny  
 JCC - Joint Consultative Committee

 School Holidays

## DATES OF MEETINGS MAY 2014 - MAY 2015

Meetings are usually held at the Civic Centre and start at 7.00pm unless otherwise stated

**MAY 2014**

	F	11	
Th	1	M	14
F	2	Tu	15
		W	16
M	5	Th	17
Tu	6	F	18
W	7		
Th	8	M	21
F	9	Tu	22
		W	23
M	12	Th	24
Tu	13	F	25
W	14		
Th	15	M	28
F	16	T	29
		W	30
M	19	Th	31
Tu	20		
W	21		
Th	22		
F	23		
M	26	M	4
Tu	27	Tu	5
W	28	W	6
Th	29	Th	7
F	30	F	8

**JUNE 2014**

M	2		
Tu	3		
W	4		
Th	5	JCC 2.30pm	
F	6		
M	9		
Tu	10	Joint Transportation	
W	11		
Th	12	Cabinet	
F	13		
M	16		
Tu	17		
W	18	Planning	
Th	19		
F	20		
M	23		
T	24	O&S	
W	25		
Th	26	Audit	
F	27		
M	30		

**JULY 2014**

Tu	1	Standards	
W	2		
Th	3		
F	4		
M	7		
Tu	8		
W	9		
Th	10	Cabinet	

	F	11	
	M	14	
	Tu	15	
	W	16	Planning Council
	Th	17	
	F	18	
	M	21	
	Tu	22	O&S
	W	23	
	Th	24	
	F	25	
	M	28	
	T	29	
	W	30	
	Th	31	

**AUGUST 2014**

	F	1	
	M	4	
	Tu	5	
	W	6	
	Th	7	JCC 2.30pm
	F	8	
	M	11	
	Tu	12	
	W	13	
	Th	14	Cabinet
	F	15	
	M	18	
	Tu	19	O&S
	W	20	Planning
	Th	21	
	F	22	
	M	25	BANK HOLIDAY
	Tu	26	
	W	27	
	Th	28	
	F	29	

**SEPTEMBER 2014**

	M	1	
	Tu	2	
	W	3	
	Th	4	
	F	5	
	M	8	
	Tu	9	Joint Transportation
	W	10	
	Th	11	Cabinet
	F	12	
	M	15	
	Tu	16	
	W	17	Planning
	Th	18	
	F	19	
	M	22	
	Tu	23	O&S

W	24	
Th	25	Audit
F	26	
M	29	
Tu	30	

**OCTOBER 2014**

W	1	
Th	2	JCC 2.30pm
F	3	
M	6	
Tu	7	
W	8	
Th	9	Cabinet
F	10	
M	13	
Tu	14	
W	15	Planning Council
Th	16	
F	17	
M	20	
Tu	21	
W	22	
Th	23	
F	24	
M	27	
Tu	28	O&S
W	29	
Th	30	
F	31	

**NOVEMBER 2014**

M	3	
Tu	4	Standards
W	5	
Th	6	
F	7	
M	10	
Tu	11	
W	12	
Th	13	Cabinet
F	14	
M	17	
Tu	18	
W	19	Planning
Th	20	
F	21	
M	24	
Tu	25	O&S
W	26	
Th	27	
F	28	

**DECEMBER 2014**

M 1  
Tu 2 Audit  
W 3  
Th 4 JCC 2.30pm, Cabinet  
F 5  
  
M 8  
Tu 9 Joint Transportation  
W 10  
Th 11 Council  
F 12

M 15  
Tu 16 O&S  
W 17 Planning  
Th 18  
F 19

M 22  
Tu 23  
W 24  
Th 25 **CHRISTMAS DAY**  
F 26 **BOXING DAY**

M 29  
Tu 30  
W 31

**JANUARY 2015**

Th 1 **NEW YEAR'S DAY**  
F 2

M 5  
Tu 6  
W 7  
Th 8 Cabinet  
F 10

M 12  
Tu 13  
W 14 Planning  
Th 15  
F 16

M 19 Licensing & H&S 10am  
Tu 20  
W 21  
Th 22  
F 23

M 26  
Tu 27 O&S  
W 28  
Th 29  
F 30

**FEBRUARY 2015**

M 2  
Tu 3  
W 4 Planning  
Th 5 JCC 2.30pm  
F 6

M 9  
Tu 10  
W 11  
Th 12 Cabinet  
F 13

M 16  
Tu 17  
W 18  
Th 19 Council (C Tax)  
F 20

M 23  
Tu 24 O&S  
W 25  
Th 26  
F 27

**MARCH 2015**

M 2  
Tu 3 Audit  
W 4 Planning  
Th 5  
F 6

M 9  
Tu 10 Joint Transportation  
W 11  
Th 12 Cabinet  
F 13

M 16  
Tu 17  
W 18  
Th 19  
F 20

M 23  
Tu 24 O&S  
W 25  
Th 26  
F 27

M 30  
Tu 31

**APRIL 2015**

W 1 Planning  
Th 2 JCC 2.30pm  
F 3 **GOOD FRIDAY**

M 6 **EASTER MONDAY**  
Tu 7  
W 8  
Th 9 Cabinet  
F 10

M 13  
Tu 14  
W 15  
Th 16 Council  
F 17

M 20  
Tu 21  
W 22  
Th 23  
F 24

M 27  
T 28 O&S  
W 29 Planning  
Th 30

**MAY 2015**


F 1  
  
M 4 **BANK HOLIDAY**  
Tu 5  
W 6  
Th 7 ABC Elections  
F 8

M 11  
Tu 12  
W 13  
Th 14  
F 15

M 18  
Tu 19  
W 20  
Th 21 Selection & CR  
F 22

M 25 **BANK HOLIDAY**  
Tu 26  
W 27  
Th 28 Council  
F 29

KEY	
O&S	- Overview and Scrutiny
JCC	- Joint Consultative Committee

 School Holidays